

KENTUCKY BOARD OF EMBALMERS AND FUNERAL DIRECTORS

June 27-29, 2016

A regular meeting of the Kentucky Board of Embalmers and Funeral Directors was held at the Hyatt Regency in Louisville, Kentucky on Monday, June 27, 2016.

MEMBERS PRESENT

Danny Percell
Jack "Sonny" Meyer
Woodford R. Porter Jr.
Morris Coffey
John Evans

OTHERS PRESENT

Kathleen Schell, Board Counsel
Dale Poewll, State Inspector
Kanetha Dorsey, Executive Director
Sara Sparks, Chief Clerk

Monday, June 27, 2016

At 9:00 A.M. exam testing for Oral Embalming and the Funeral Director was given. The Laws exam was that afternoon.

At 2:55 P.M., Co-Chairman, Mr. Meyer, called meeting to order in the Saratoga Room. Chairman Percell was absent. The Board reviewed Continuing Education programs and started grading the exams.

APPRENTICES

Mary Shelman: Met with the Board and her supervisor, Amy Norris, from Schoppenhorst, Underwood, & Brooks Funeral Home in Shepherdsville. She is applying for a funeral director apprenticeship. Mr. Porter made a motion for the apprenticeship be approved, Mr. Evans seconded the motion, it carried 4-0.

Julie Henzel: Met with the Board and her supervisor, Sara Bray, from Evergreen Funeral Home in Louisville, KY. She is applying for a funeral director apprenticeship. Mr. Evans made a motion for the apprenticeship be approved, Mr. Coffey seconded the motion, and it carried 4-0.

Cole Prewitt: Met with the Board and his supervisor, Guy Prewitt, from Prewitt Funeral Home in New Castle. He is applying for both funeral director and embalmer apprenticeship. Mr. Porter made a motion for the apprenticeship be approved, Mr. Evans seconded the motion, it carried 4-0.

Mr. Porter motioned for the meeting go into recess until Tuesday morning, Mr. Coffey seconded the motion.

Tuesday, June 28, 2016

Chairman, Mr. Percell, called the meeting to order at 9:15A.M. in the Saratoga Room.

Mr. Porter made a motion for the May Minutes to be approved with any corrections. Mr. Morris seconded the motion, it carried 4-0.

DALE POWELL'S REPORT:

Mr. Powell submitted his report to the Board members. A motion was made by Mr. Porter to approve the Inspector's report. Mr. Evans seconded the motion, it carried 5-0.

O.L. Hughes & Sons Mortuary: Mr. Porter made a motion that the Board establishment license not be renewed due to the continued inability to come into compliance with the law regarding the prep room. Mr. Evans seconded the motion, it carried 4-0.

Morgan's Funeral Home: Mr. Evans motioned for the Inspector to go back to the establishment in October to make sure all repairs have been made to be in compliance. Mr. Porter seconded the motion, it carried 4-0.

J.C. Kirby Personal Care: Mr. Porter motioned to dismiss the complaint since the Inspector has now finished an inspection. Mr. Evans seconded the motion and it carried 3-0. Counsel Schell to write a letter to J.C. Kirby Funeral Home explaining how each establishment should be issued.

COUNSEL SCHELL UPDATES:

Steve Ward: Seeking a new Hearing Officer and Counsel Schell filed a motion for the Court of Appeals to publish the opinion. Mr. Porter motioned for the request be approved. Mr. Coffey seconded the motion, it carried 4-0.

Evergreen Funeral Home: A counter offer was sent in from Evergreen's attorney. Mr. Porter motioned to not accept the offer and reschedule the hearing. Mr. Meyer seconded the motion, it carried 4-0.

Manatee Funeral Home: Chairman Percell said he went by the location in Elizabethtown and all equipment was in working order.

Barr House Tributes: No update

Elliott Mortuary: No update

NEW COMPLAINTS:

Herman Meyer & Son Funeral Home: Mr. Coffey made a motion to dismiss the complaint but to get an Attorney General's opinion and to let all establishments know what the opinion is. The Board directed Counsel Schell to write a letter to Herman Meyer and Son Funeral Home

advising them that all advertising, including obituaries, must conform to the name on the establishment license. Mr. Evans seconded the motion, it carried 4-0 with Mr. Meyer recused.

Louisville Memorial Gardens Funeral Home East: Burford Cobb came to the Board meeting to discuss the issue he has with the way Louisville Memorial Gardens Funeral Home East was listing the obituaries for the families they were handling the burial for. The motion was made for a letter be sent to the funeral home about this issue.

Mark Wood: The complaint was tabled, Counsel Schell was directed to write a letter to the complainant.

Maraman Billings Funeral Home: Mr. Meyer motioned for the complaint be dismissed. Mr. Porter seconded the motion, it carried 5-0.

DISCUSSION

Bill Drane with Kentucky Funeral Directors Life Insurance Company met with the Board to discuss how to legally conduct their meetings with Funeral Directors and consumers.

ESTABLISHMENTS:

Miller-Schapmire Funeral Home: Nathan Morris met with the Board to get a change of ownership approved for a full service establishment in Hartford. Mr. Evans made a motion the license be approved, Mr. Morris seconded the motion and it carried 5-0

Schur Funeral Home: Shannon Schur and Bill Longest met with the Board to get approval of a new full service establishment in Pewee Valley. Mr. Porter made a motion for the approval of the license upon final inspection, Mr. Coffey seconded the motion, and it carried 5-0.

Christian Cremation & Funeral Center: This establishment was not ready to meet with the Board; will be rescheduled for the July meeting.

APPRENTICESHIP COMMITTEE

Kristen Hughes: Met with the Committee and her supervisor, Richard Hughes, from Hughes Funeral Home. The apprentice's calendar was not up to date when the inspector went the establishment. The Committee recommended that 6 months be added to the apprenticeship and a fine for the supervisor. Mr. Coffey made a motion for the recommendation be approved, Mr. Meyer seconded the motion, and it carried 5-0.

Rayla Castle: Met with the Committee and her supervisor, Billy Butcher, from Kentucky Mortuary Service. The apprentice's calendar was not up to date when the inspector went to the establishment. The Committee recommended that 6 months be added to the apprenticeship with a fine for the supervisor. Mr. Meyer made a motion for the recommendation be approved, Mr. Coffey seconded the motion, and it carried 5-0.

Desmond Dickerson: Met with the Committee and his supervisor, Susan Hughes-Dickerson, from O.L. Hughes and Sons Mortuary. The apprentice's calendar was not up to date when the inspector went to the establishment. The apprentice's file will be reviewed at the Board office and a letter will be sent discussing the end of the apprenticeship.

Donovan Dickerson: Met with the Committee and his supervisor, Susan Hughes-Dickerson, from O.L. Hughes and Sons Mortuary. The apprentice's calendar was not up to date when the inspector went to the establishment. The apprentice's file will be reviewed at the Board office and a letter will be sent discussing the end of the apprenticeship.

APPRENTICES:

Elijah LaMastus: Met with the Board and his supervisor, Jerry Patton, from Patton Funeral Home in Brownsville. He is applying for both funeral director and embalmer apprenticeship. Mr. Meyer made a motion for the apprenticeship be approved, Mr. Evans seconded the motion, and it carried 5-0.

Steven Wilson: Met with the Board and his supervisor, Brian Gugler, from Cone Funeral Home in Bowling Green. He is applying for both funeral director and embalmer apprenticeship. Mr. Meyer made a motion for the apprenticeship be approved, Mr. Coffey seconded the motion, and it carried 5-0.

Tammy Vessels: Met with the Board and her supervisor, Steven Miller, from Cloverport Funeral Home in Cloverport. She is applying for both funeral director and embalmer apprenticeship. Mr. Meyer made a motion for the apprenticeship be approved, Mr. Coffey seconded the motion, and it carried 5-0.

Hoyt Hickey III: Met with the Board and his supervisor, Ivan Frost, from Hickey and Son Funeral Home in Monticello. He is applying for a funeral director apprenticeship. Mr. Meyer made a motion for the apprenticeship be approved, Mr. Coffey seconded the motion, and it carried 5-0.

Robin Shoemaker: Met with the Board and her supervisor, Randall Cole, from Mt. Pleasant Funeral Home in Harlan. She is applying for both funeral director and embalmer apprenticeship. Mr. Porter made a motion for the apprenticeship be approved, Mr. Coffey seconded the motion, it carried 4-0.

Dalton Franks: Met with the Board and his supervisor, Stephanie Vanover, from Johnson Funeral Home in Lynch. He is applying for both funeral director and embalmer apprenticeship. Mr. Evans made a motion for the apprenticeship be approved, Mr. Meyer seconded the motion, it carried 5-0.

Robert Wall: Met with the Board and his supervisor, James Spurlin, from Spurlin Funeral Home in Lancaster. He is applying for funeral director and embalmer. Mr. Porter made a motion for the apprenticeship be approved, Mr. Meyer seconded the motion, and it carried 5-0.

Nonda Stratsburger: Met with the Board and her supervisor, AJ Schier, from Linneman Funeral Home in Erlanger. She is applying for funeral director apprenticeship. Mr. Porter made a motion for the apprenticeship be approved, Mr. Coffey seconded, and it carried 5-0.

Cameron Handshoe: Met with the Board and his supervisor, Michael Crum, from Phelps and Sons Funeral Home in Inez. He is applying for funeral director and embalmer apprenticeship. Mr. Evans made a motion for the apprenticeship be approved, Mr. Meyer seconded the motion, and it carried 5-0.

Clay Jamerson: Met with Board and his supervisor, Ben Setser, from Hall Funeral Home in Martin. He is applying for a funeral director apprenticeship. Mr. Meyer made a motion for the apprenticeship be approved, Mr. Evans seconded the motion, and it carried 5-0.

Christina Boardman: Met with the Board with her supervisor, David Bell, from Glenn Funeral Home in Owensboro. She is applying for both funeral director and empbalmer apprenticeship. Mr. Porter made a motion for the apprenticeship be approved, Mr. Coffey seconded the motion, it carried 5-0.

Brooke Cecil: Met with the Board and her supervisor, David Bell, from Glenn Funeral Home in Owensboro. She is applying for a funeral director apprenticeship. Mr. Porter made a motion for the apprenticeship be approved, Mr. Coffey seconded the motion, it carried 5-0.

Carla Rouhler: Met with the Board and her supervisors, John Hill and Billy Boyle, from James H. Davis Funeral Home in Owensboro. She is applying for funeral director and embalmer apprenticeship. Mr. Evans made a motion for the apprenticeship be approved, Mr. Coffey seconded the motion, it carried 5-0.

Matthew Eversole: Met with the Board and his supervisor, Jarrod Becknell, from Britton Funeral Home in Manchester. He is applying for funeral director apprenticeship. Mr. Porter made a motion for the apprenticeship be approved, Mr. Coffey seconded the motion, it carried 4-0.

Aaron Wilson: Met with the Board and his supervisor, Beverly Stevenson, from Dermitt Funeral Home in Leitchfield. He is applying for both funeral director and apprenticeship. Mr. Meyer made a motion for the apprenticeship be approved, Mr. Porter seconded the motion, and it carried 5-0.

APPLICANTS WHO PASS THE FUNERAL DIRECTORS EXAM ON JUNE 27, 2016

Gary Boyd, Owingsville. Jacob Carmack, Alexandria. Joshua Cook, Louisville. Jonathan Goodman, Hopkinsville. Christopher Hodge, Elizabethtown. Michael Van Johnson, Paducah. Tiffany McKinney, Frankfort. Ashley Spencer, Hazard. JC Tiller, LaGrange. Ronald Wells, Albany.

Reciprocal: Steve Hammond, Indiana. Brian Brown, Tennessee. Harold Hunter, Tennessee.

APPLICANTS WHO PASS THE EMBALMERS EXAM ON JUNE 27, 2016

Joshua Cook, Louisville. Johnathan Goodman, Hopkinsville. Tiffany McKinney, Frankfort. Josh Richardson, Tompkinsville. Ashley Spencer, Hazard. JC Tiller, LaGrange. Debbie Tinsley, Glasgow.

Reciprocal: Steve Hammond, Indiana. Brian Brown, Tennessee.

C.E. PROGRAMS APPROVED:

- NFDA
 - 2016 National Funeral Directors Association Convention
 - How Green Burials Help Families Rediscover Meaning in Funeral Service
 - 2016 Annual All Staff Training with the FTC Rule
 - Arranger Training
 - Certified Preplanning Consultant Program
 - How to Comply with the New DOL Overtime Compensation Wage & Hour Regulation
 - Third Party Crematory Due Diligence
 - Hospice From the Inside Out
- ICCFA
 - 2016 University, College of Leadership, Administration & Management.
 - 2016 University, College of International Studies
 - 2016 University, College of Funeral Home Management
 - 2016 University, College of 21st Century Services
 - 2016 University, College of Sales and Marketing
 - 2016 University, College of Cremation
- Baxter Burial Vault Service, Inc.
 - Everything you Need to Know about Urn Vaults
 - Burial Vault Basics
- Selected Independent Funeral Homes
 - 2016 Annual Meeting
- MKJ Marketing
 - Receptions & Event Planning: The Advanced Course
 - Growing Your Online Influence to Reach Funeral and Cremation Consumers
- KY Department of Criminal Justice
 - Motor Vehicle Death Investigation
- CANA
 - 98th Annual Cremation Innovation Convention
- Greater Cincinnati Funeral Service Association
 - OSHA Refresher Training
- Funeral Service Academy
 - OSHA Compliance Guidance for Funeral Homes
 - Complying with the Federal Trade Commission Funeral Rule
 - Grief and Cultural Competence: Hispanic Traditions
 - Safety Within Funeral Homes
 - Embalming- Autopsies and Organ/Tissue Donors

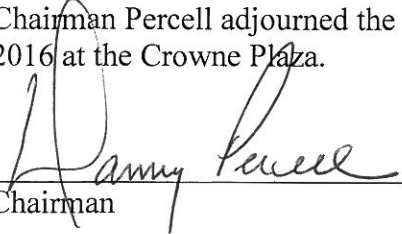
- Grief and Cultural Competence: Jewish Traditions
- Grief and Cultural Competence: The African American Diaspora
- Embalming- Diseases and Conditions
- Funeral Home Safety Overview
- Newcomer Funeral Service Group
 - OSHA Training
- Matthews International
 - 10 Arrangement Steps Essential for Families Selecting Cremation
 - Funeral Home Professional Communication Skills
 - The Beauty, Characteristics and Value of Enduring Metals Used in the Art of Casket Assembly
 - The Beauty, Characteristics and Value of American Woods Used in the Art of Casket Construction.
 - Moving From Grieving to Remembrance
- United Funeral Directors and Embalmers of South Ohio
 - How the Microorganism Effect the Work Place Environment at the Funeral Home
- Knotty Oak Cremation
 - Knot Oak Cremation
- Funeral Continuing Education.com
 - Burial with Military Honors
 - Complying with the FTC
 - Ethics Attitude and Customer Service
 - Funeral Products and the Environment
 - Funeral Ethics and Best Practices
 - Helping Parents Cope with Unexpected Death
 - Helping Parents Help Children Cope with Death
 - Limiting Exposure to HIV
 - Modern Funeral Customs
 - OSHA Compliance for Funeral Homes
 - Understanding Hospice and Palliative Care
 - When Children Die: Guidance for the Final Arrangements
 - Working with the Cemetery
 - Sociology of Death
 - Restorative Art and Modern Techniques
 - Perinatal Bereavement and Memorialization
 - Upselling Without Upsetting the Client

Mr. Porter motioned to recess the meeting and come back into session on Wednesday, June 29, 2016 at 9:00 A.M. Mr. Coffey seconded the motion.

Wednesday, June 29, 2016

Chairman Percell called the Board meeting to order at 9:09 A.M. in the Saratoga Room. The Board discussed several of the laws and regulations.

Chairman Percell adjourned the meeting at 4:05 P.M. The next Board meeting will be July 19, 2016 at the Crowne Plaza.


Chairman


Clerk